



AGENDA

Tightwad Fire Protection District
3rd Meeting of the 17th Board of Directors
Thursday, April 21, 2022, at 6:00 pm
Tightwad Village Hall
11561 East Highway 7, Clinton, MO 64735
660-477-3456
www.tightwadfpd.org

1. Call to order by the Chair
2. Pledge of Allegiance or Chaplain's Opening Prayer
3. Chief and Former Special Master's Combined Report
 - a) Walkthrough of 2018 Audit Findings
 - b) Bank Depositories
 - i. Switched from UMB to Hawthorn Bank
 - ii. Stripe for credit/debit card purchases of online donations and sale of merchandise
 - c) Records Management
 - i. [Local Government Record Retention Schedules Default \(sos.mo.gov\)](http://sos.mo.gov)
 1. [General Records Retention Schedule](#)
 2. [Fire Protection District Records Retention Schedule](#)
 - ii. Dropbox folders for electronic records
 - d) High Level Walk through of Existing Policies, Special Rules of Order, and Standing Rules (<https://www.tightwadfpd.org/policies-and-rules-of-order>)
 - e) Online Merchandising
 - i. Hats, tee shirts, and patches
 - ii. Revenue opportunity without downside of inventory
 - iii. Non-profit association possibilities
 - f) Fundraising
 - I. No raffles!
 - II. Inventory control of items
 - III. Immediate deposit of cash
 - IV. Documentation of purchases made from cash
 - V. Protection of cash, including two people with cash
 - VI. Fire station pop fund is not the District's
 - VII. Non-profit association possibilities for merchandise sales, fundraising, and grants
4. General Orders
 - a) Banking Agreement with Hawthorn Bank for signing checks and online banking
 - b) Disposal of Additional Assets
5. New Business
 - a) Closed portion to discuss legal and personnel matters pursuant to RSMo 610.021(1)(3)(13)
6. Adjourn