

STANDING RULE:  
EFFECTIVE DATE:  
PAGE:

**Meeting Dates, Time, and Location**  
**04/\_\_/22**  
**1 of 2**

#001

### Rule

Directors shall make a diligent effort to be present at and to fully participate in all meetings of the District's Board.

The District's Board encourages the public to attend meetings of the District's Board.

By law, each meeting of the District's Board must be held at a place within the District that is

- Reasonably accessible to the public
- Of sufficient size to accommodate the anticipated attendance by members of the public, and
- At a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impractical.

The District's Board Chair shall ensure that physical facilities for meetings of the District's Board are functional and appropriate. By law, every reasonable effort shall be made to grant special access to the meeting to handicapped or disabled individuals.

By law, the District's Board must meet at least once per month.

Regular meetings of the District's Board of Directors will:

- Be held at \_\_\_\_\_, Missouri;
- Be held on the \_\_\_\_\_nth \_\_\_\_\_day of each month; and
- Begin at \_\_\_\_\_ p.m.

The Secretary shall be responsible for informing Directors of any special meetings or changes in meeting date, time, or location.

The Secretary shall ensure the public is notified of all meetings, including updating any marquee.

### STATUTORY REFERENCE

RSMo §321.200..1  
RSMo §§321.220(12) and 321.600(12)  
RSMo §§610.020.1 and 610.020.2

Americans with Disability Act (ADA)

STANDING RULE:  
EFFECTIVE DATE:  
PAGE:

**Meeting Dates, Time, and Location**  
**04/\_\_/22**  
**2 of 2**

#001

REVISION HISTORY

Revision Date	Author	Revision Details
April __, 2022	Monte Olsen	Initial version

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